

**Santa Barbara Bookkeepers Association  
Presents a Seminar You Won't Want To Miss**

***How Excel Can Make Your Accounting Easier & More Fun ☺***

Presented by Jeff Lenning CPA CITP  
Of "Click Consulting" [www.clickconsulting.com](http://www.clickconsulting.com)

Saturday, May 21, 2011 9 am to 12 noon  
Registration & Breakfast at 8:30 am - in Tree Top Room (upstairs)  
Pepper Tree Inn, 3850 State Street, Santa Barbara

*Jeff Lenning* will present a handful of Excel features, functions and techniques that are sure to help you get your work done in a fraction of the time it currently takes. Jeff has trained thousands of CPAs and accounting professionals nationwide on ways to more fully use Microsoft Excel to help them work more efficiently and effectively. Some of the topics he'll cover are using QuickBooks data to automate Excel reports, better summing, lookups, and more. You won't want to miss this presentation.

Hope to see you there, and in the meantime, feel free to check out some of Jeff's Excel articles that were published in the Journal of Accountancy and other magazines here:

<http://www.clickconsulting.com/articles/index> or, if you'd like, check out  
<http://www.clickconsulting.com/training/training-quotes>

Handouts will be provided. We will give you site references to download excel workbooks covered and copy of presentation.

***PARKING:*** *Plenty of free, close, parking across the street from the Pepper Tree Inn, at the "Grace Lutheran Church." This helps to keep hotel parking for their guests.*

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Cost: SBBA Members \$20.00 # Attending \_\_\_\_\_  
Ventura Members \$20.00 # Attending \_\_\_\_\_  
Non-members \$30.00 # Attending \_\_\_\_\_

**RSVP** soon to hold your spot. Priority registration is due by 04/18/11.  
Make your check payable to: SBBA Mail registration form and check.  
Mail to: Linda May, 823 La Roda Ave., Santa Barbara, CA 93111, 805-964-7533

Attendant Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Check # \_\_\_\_\_ Amount included \$ \_\_\_\_\_

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